

## UPPER POPPLETON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 14 FEBRUARY 2022

#### PRESENT:

Councillor Stuart Robson (Chairman)

Councillor Alan Catterick

Councillor Anne Hook

Councillor David Johnson

Councillor Neil Lawrence

Councillor Rae Youngman

Mr James Mackman (Clerk)

Ian Woods, as a member of the Poppleton Moat Fields Management Group (MFMG), gave a PowerPoint presentation giving a brief history of the Moat Fields from their purchase from the North Yorkshire County Council in 1998 and how the MFMG would like to see the Moat Fields developed for the benefit of the residents of Poppleton. Mr Woods asked if the Parish Councillors would agree to give financial support to the management of the Moat Fields.

#### **22.022 - TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS**

None.

#### **22.023 - TO RECEIVE APOLOGIES FOR ABSENCE GIVEN IN ADVANCE OF THE MEETING**

Apologies were received from Councillors Garland, Langford and Scruton.

#### **22.024 - TO CONSIDER THE APPROVAL OF REASONS GIVEN FOR ABSENCE**

The reason for absence for Councillors Garland, Langford and Scruton were approved.

#### **22.025 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 10 JANUARY 2022**

The minutes of the meeting held on 10 January 2022 had been circulated prior to the meeting. It was agreed that an omission on the response to planning application 21/02444/GFULM be added to the minutes. The minutes were then agreed and are to be reprinted and signed at a later date.

#### **22.026 - PUBLIC PARTICIPATION**

None.

#### **22.027 - TO RECEIVE THE CITY OF YORK COUNCILLOR'S REPORT – FOR INFORMATION ONLY**

City Councillor Anne Hook reported that she is trying to arrange for the footpath between the Library and the Old Forge Surgery to be resurfaced by slurry sealing.

## 21.028 - PLANNING APPLICATIONS

(a) The Councillors considered the planning applications received since the January Parish Council meeting as listed below: -

Details of Planning Applications	Comments
Ref: 21/02755/FUL - Erection of single-storey timber outbuilding to side following demolition of garage at 163 Long Ridge Lane.	No objections
Ref: 21/02804/FULM - Extension to warehouse (B8 Use with ancillary office/welfare space) with service yard, vehicular and cycle parking, and landscaping at Pavers Ltd Catherine House, Northminster Business Park, Harwood Road.	The Parish Council objects as the development is contrary to the Poppleton Neighbourhood Plan. We support the representations from local residents especially regarding highways safety issues.
Ref: 21/02818/FUL - Change of use from restaurant (use class E) to place of worship (use class F1) at Luigis Ristorante, Cedar House, Northfield Lane.	No objections
Ref: 22/00041/FUL – Two-storey side and rear extensions, single-storey rear extension and porch to front with render finish throughout (resubmission, revised scheme) at 20 Pear Tree Avenue.	No objections
Ref: 22/00056/FUL – Two-storey and single-storey rear extension, single-storey side extension and porch, dormer to rear, 2no. new rooflights to front, re-roofing of existing property and new window openings at 35 Station Road.	We have no objections but request that the proposed flat roof be replaced with a pitched roof in accordance with the adopted Poppleton Neighbourhood Plan.

### (b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following applications: -

- Ref: 21/01883/FUL - Erection of 1no. detached dwelling with means of access at Land to the East of 137 Long Ridge Lane.
- Ref: 21/02600/FUL – Single-storey rear extension and enlargement of rear dormers at 13 Bankside Close.
- Ref: 21/02635/FUL – Single-storey side and rear extension at 26 Elm Tree Avenue.
- Ref: 21/02727/FUL – Single-storey front porch extension at 33 Pear Tree Avenue.

A planning application to fell three trees in the Conservation Area which had been received too late to be included in the agenda for the meeting was discussed. None of the three trees is on land owned by the applicant and one of the trees is actually situated on the Green and belongs to the

Parish Council. It was agreed that the City Council should be advised of this immediately.  
**(Action Clerk)**

## 22.029 - FINANCE

### (a) *To receive a financial statement*

The Clerk had emailed Councillors a detailed report showing the actual income and expenditure for the year for the period to 14 February 2022. The report reflected the receipts and payments below.

The bank balances on 14 February were: -

Current Account	£500.00
Business Money Manager Account	£42,517.25

### (b) *To note accounts for payment (net of VAT);*

DD	E.ON Next	Guild hut electricity	£8.46
CHG	HSBC	Bank charges	£9.00
BP	Poppleton Community Trust	Room hire – January	£24.00
BP	YLCA	Training course – Cllr Catterick	£22..50
BP	James Mackman	Salary – February	£537.06
BP	HMRC	Income Tax - February	£134.40

### (c) *To receive a report on income received*

Nether Poppleton Parish Council	Stationery contribution for 2021	£45.15
Hessay Parish Council	Stationery contribution for 2021	£20.00

### (d) *To appoint an Internal Auditor for 2022-23*

It was agreed to re-appoint Linda Cariss as the Parish Council's internal auditor for 2022-23

## 22.030 - TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS, ALLOTMENTS AND GUILD HUT

### (a) *To consider a report from the Greens Working Group including considering quotations for the work identified in the last tree survey*

It was agreed that the Parish Council's grass cutting contractor be advised that the number of cuts per annum be increased from 10 to 15. **(Action Clerk)**

### (b) *Trees*

The question of the Blairgowrie-owned trees growing over Main Street was discussed. The opinion of the Councillors is that some of the trees have grown so large as to be dangerous and, although not on UPPC land, in the interest of health, safety and care to the residents it was agreed that an arboriculturalist be asked to give a quotation for carrying out a survey of the condition of the Blairgowrie trees that could shed branches or fall onto Main Street. **(Action Clerk)**

### (c) *Events*

It was reported that an evening event to celebrate the Queen's Platinum Jubilee is to be held on the evening of 2<sup>nd</sup> June, the Children's Sports Day is to be held on 3<sup>rd</sup> June, the Village Show on 20<sup>th</sup> August and that All Saints Church and the Methodist Church are planning to hold a Joint outdoor Service on 5<sup>th</sup> June as part of the Jubilee celebrations.

### (d) *Maintenance including: -*

#### *i. Refurbishing the Parish Council's seats*

The Clerk reported that he was waiting for better weather before carrying out a survey of the seats which shouldn't be refurbished at this time of the year.

ii. *The future of the temporary fencing on the Green following complaints*

It was reported that the fencing is to be removed this half-term.

(e) *Allotments*

The Clerk reported that the tenant of allotment 4b had given notice to quit and that he had agreed a new tenancy with the person who had been on the waiting list the longest.

(f) *Guild Hut*

No news to report

**22.031 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPOSTS & SIGNS**

(a) *To receive an update on the problem with cars parked on the roads in Upper Poppleton.*

*Chairman to meet with Julian Sturdy MP to discuss station parking*

The Chairman reported that he has arranged, at a date to be decided, to see Julian Sturdy MP specifically to discuss the possibility of turning the Station Coal Yard into a car park for rail users. He will use the opportunity to show Mr Sturdy other areas of the village where car parking causes problems. **(Action Councillor Robson)**

(b) *To consider reports on vandalism*

None

(c) *To receive other reports*

None

**22.032 - TO DISCUSS A REQUEST FOR FUNDING FOR THE MOAT FIELDS**

It was agreed that the Chairman would speak to Mr Woods and explain the Parish Council's process for considering and awarding grants. **(Action Councillor Robson)**

**22.033 – TO CONSIDER COUNCILLOR & CLERK TRAINING**

Councillors had considered the courses on offer by the YLCA but agreed that none were relevant to the Parish Council.

**22.034 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS**

(a) *Listed Buildings Working Group*

It was reported that the Group had not met recently.

(b) *Poppleton Community Trust*

Councillor Youngman reported on the Trust meeting he had attended. Of great concern to the Trustees is the indiscriminate parking of cars in the car park when parents are collecting children from school. Centre staff are being verbally abused if they speak to drivers. The Trustees are looking for ways to remedy the situation.

(c) *Queen's Platinum Jubilee Working Group*

The Chairman reported on the Committee meeting held the previous week when representatives of the churches were invited, and Les Vaughan, who will mastermind the music programme, gave a comprehensive outline of the programme.

(d) *Village Show*

Councillor Johnson reported that Village Show is to be held on 20 August. This year there will be no entry fee for any category. Neither will there be any prize money but certificates will be awarded.

There will be a spud in a bucket and a carrots in a bucket competition this year – the first since 2019 with the last two years being cancelled owing to the Covid-19 pandemic.

*(e) YLCA York Branch*

Councillor Robson reported that the next meeting is on 17<sup>th</sup> February when a new Chairman and Vice Chairman will be elected. It is hoped this will re-energise the body.

*(f) Youth Club*

Councillor Hook reported that they are still looking for a venue.

*(g) Any other meeting*

*None.*

**22.035 - TO RECEIVE A REPORT ON VILLAGE POLICING**

Prior to the meeting the Clerk had forwarded the incidents reported to the police for January. The report was noted.

**22.036 – TO NOTE THE ADOPTION OF THE REVISED PARISH CHARTER BY THE CITY OF YORK COUNCIL**

The adoption of the Charter was noted. This will be a guideline for future relationships with the City of York Council.

**22.037 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING:**

*(a) Planting a tree in memory of Millie Wright (Min. 22.009(a)ii)*

It was noted that the tree has been bought and will be planted in due course.

*(b) The request for an easement for Model Farm (Min. 22.011)*

The Clerk reported that Hethertons had now given him the paperwork to appoint them as the Parish Council's solicitor for the drawing up of the easement. **(Action Clerk)**

*(c) The letter to the City Council regarding re-examining the state and status of School Lane (Min. 22.016d)*

No news on this subject.

*(d) Moving the bench at the corner of Long Ridge Lane (Min. 22.016e)*

It was reported that the seat at the corner of Long Ridge Lane and Station Road is in a poor state of repair. It was agreed that Ken Falkingham be asked to remove the seat and dispose of it.

*(e) The remaining sign to be erected regarding no overnight camping in the car park adjacent to the Lord Collingwood (Min. 22.016f)*

No news on this subject.

**22.038 – TO NOTE CORRESPONDENCE RECEIVED**

*22.038.01 - The Clerk referred to the following items of correspondence received since the January Parish Council meeting*

*(a) Resident regarding a tree planted in the verge in Station Road*

*(b) Resident regarding soft plastic recycling at the Poppleton Co-op*

22.038.02 - It was noted that the correspondence received since the January Parish Council meeting, as listed below, had been circulated to the Councillors.

- (a) Open Spaces Society - January 2022 news
- (b) Request for the Parish Council to ask for timetables at the station. It was agreed that a letter be sent to Rail Authorities asking for this to be rectified
- (c) Resident regarding No Cold Calling Zones in Poppleton
- (d) Resident regarding parking on the verge in Hodgson Lane
- (e) YLCA - Civility & Respect Project
- (f) YLCA – Five White Rose Updates
- (g) YLCA - Petition re online meetings
- (h) YLCA - Queen's Platinum Jubilee Updates
- (i) YLCA - York Branch meeting 17 February
- (j) York Bus Forum - No 10 bus survey
- (k) Youth Commission - Seeking new members

**22.039 – TO NOTE FORTHCOMING MEETINGS**

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
TBA	Queen’s Platinum Jubilee	Poppleton Centre/ 7.00pm	Robson, Youngman
TBA	Poppleton Community Trust Executive	Poppleton Centre/ 7.30pm	Youngman
TBA	Village Show Committee	Lord Collingwood/ 7.00pm	Johnson, Robson
17 Feb	YLCA York Branch	Zoom/ 7.00pm	Robson

**22.040 - TO CONSIDER MINOR MATTERS**

None.

**22.041 - TO CONSIDER NEW ITEMS FOR THE NEXT AGENDA**

Parking on the Green

The proposal of one Parish Council for Poppleton.

**22.042 - TO AGREE THE DATE OF NEXT MEETING**

It was agreed that the next meeting be held on Monday 14<sup>th</sup> March 2022.

There being no other business the Chairman closed the meeting at 9.47pm.

CHAIRMAN .....

DATE.....

James Mackman, Clerk 39 Calder Avenue, Nether Poppleton, York, YO26 6RG  
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